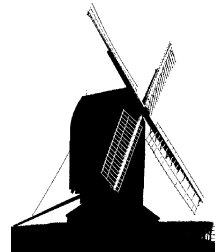


Rolvenden Parish Council



5 Artisan Road
Headcorn
Kent
TN27 9AZ

13 June 2025

Email: clerk@rolvendenparishcouncil.gov.uk

To: Members of the Council.

You are hereby summonsed to attend the Parish Council Meeting of Rolvenden Parish Council to be held in Rolvenden Village Hall on Thursday 19 June at 7.30pm where it is proposed to transact the business below. The meeting will be open to the press and public (Public Bodies (Admission to Meetings) Act 1960)

Louise Goldsmith

Louise Goldsmith
Parish Clerk to Rolvenden Parish Council

AGENDA

- 1. Intention to Record the Meeting:** To receive any requests to record the meeting.
- 2. Present and apologies for absence:** To receive and accept apologies for absence (LGA 1972 S85(1)).
- 3. Declarations of interest:**
 - . **Disclosable Interests:** Under the Localism Act 2011 to be made relating to items on the agenda.
 - . **Other Significant Interests:** Under the Code of Conduct adopted in May 2021 by the Parish Council, to be made relating to items on this agenda.
 - . **Other Interests:** not required to be disclosed under (a) and (b) but voluntary announcements made only for transparency reasons.
- 4. Minutes:**

To consider the minutes of the Parish Council meeting held on the 22 May 2025 and if in order to authorise the Chair to sign as a true and accurate
- 5. Ward Member/County Councillor Report:** To receive any report.
- 6. Chairman's report:**
- 7. Clerk's report:**
- 8. Open Session:**

No decision can be taken during this session but the Chair may decide to refer any matters raised for further consideration. Councils cannot lawfully decide any business not specified on the agenda (LGA 1972, sch. 12 para 10 (2) (b))

 - To comment on Agenda items other than Planning Applications
 - To raise new issues with the Parish Council
 - To comment on Planning Applications
- 9. Planning:**
 - a) **To consider any planning applications received prior to the meeting.**
 - [PA/2025/0936: 34 Maytham Road, Rolvenden](#)**

Erection of replacement single storey side and rear extension, following the demolition of bay window and existing rear extension. Erection of ancillary garden building. Erection of storage shed with open fronted garden room, along with 2 new bin storage buildings.
 - [PA/2025/0961: 34 Maytham Road, Rolvenden](#)**

Listed Building Consent for the erection of a single storey side and rear extension following the demolition of the front bay window/porch and existing rear extension. Amendments to fenestration including the reinstatement of sash window to front elevation. Internal alterations including removal of partition walls to create doorways and associated works.

NOT/2025/0931: Little Forsham Farm, Wassall Lane, Rolvenden

Prior Notification for general purpose agricultural building.

b) **To consider any approvals:**

PA/2025/0603: Annexe at Mill House, Benenden Road, Rolvenden

Single storey garden room extension to the western elevation of the existing annex.

PA/2025/0659: Annexe at Mill House, Benenden Road, Rolvenden

Listed Building Consent for single storey garden room extension to the western elevation of the existing annex.

PA/2025/0554: The Old Workshop, 2 Thornden Farm Cottages, Thornden Lane, Rolvenden

Proposed double-bay car barn, replacing the existing Builders Store.

PA/2025/0410: Waterloo House, 56-58 High Street, Rolvenden

Variation of Condition 2 (approved plans & documents) of planning permission PA/2023/0095 for proposed garden room and greenhouse to allow for changes to materials.

PA/2025/0507: Silver, Rolvenden Hill, Rolvenden

Single-storey extension and remodel existing roof space with new roof lights and dormer to rear elevation. New roof over garage with gable end to match existing, adapt existing hardstanding to form new turnaround area following the demolition of the existing rear extension.

PA/2025/0156: Rolvenden Primary School, Hastings Road, Rolvenden

Proposed single storey rear and side extensions and permission to use part of a field as a temporary car park during the construction works.

c) **To consider any refusals:** None to consider.

d) **Withdrawn:** None to consider.

e) **ABC Planning Committee: PA/2024/2266: 47 Maytham Road, Rolvenden**

Installation of EWI (External Wall Insulation) and roof extension.

10. S106 Funding

To consider two requests for the allocation of S106 funding for outdoor sports pitches and associated facilities.

11. Parish Matters

a) **Monypenny Redevelopment Proposals**

To receive an update on the proposals for ABC following a meeting with the residents.

b) **Gibbons Educational Trust**

To consider a proposal to transfer any assets to the War Memorial Trust.

c) **Local Government Reorganisation**

To receive feedback from the KALC Extraordinary General Meeting held on the 19 June

d) **Neighbourhood Watch/Kent Police**

To receive an update on recent incidents.

12. HIGHWAYS/PROW

a) **Highways Improvement Plan:** To receive an update.

b) **Reported Faults/New Faults/Surface Dressing Update**

13. Finances

a) To receive the accounts as at the 31 May 2025

b) To receive the bank reconciliation as at the 31 May 2025

c) To receive a list of payments for approval.

14. External Meetings

a) The Thoburn Trust

b) Neighbourhood Development Plan Steering Group

c) Rolvenden Village Hall: To receive the minutes of the meeting held on the 9 May 2025.

d) KALC Ashford Area Committee: To receive the minutes of the meeting held on the 28 May 2025

e) KALC/ABC Code of Conduct Training: To receive any feedback

15. Items for the next meeting

16. Correspondence/Consultations

a) Bespoke for training for Parish Councils on Local Government Reorganisation

17. Any Confidential Items

18. Date of the Next Meeting:

Parish Council Meeting: Thursday 17 July 2025 at 7.30pm