

## **ROLVENDEN PARISH COUNCIL GRANT APPLICATION FORM**

Please complete this form and attach any other relevant information and post to Rolvenden Parish Council, c/o Louise Goldsmith, 5 Artisan Road, Headcorn, TN27 9AZ or email to rolvendenclerk@gmail.com

**Title/Organisation**

**Contact Details**

**Telephone/Email**

Please attach an explanation on the amount of grant requested, why you are applying for a grant and the potential benefits for the residents of the parish.

If possible, include the number or percentage of members that belong to the organisation and live within Rolvenden.

If applicable, registered charity reference number. ....

Have you included a copy of the last year end accounts? YES/NO

Have you included the bank details? YES/NO

Are there any restrictions placed on who can use/access the services YES/NO.

Please supply details of any restrictions in your explanation.

This application will not be accepted unless the organisation's Equality and Diversity Policy is attached or the following (which is the Parish Council's equal opportunities statement) is signed as an acceptance of the principles.

"No service user, employee or job applicant will be discriminated against or receive less favourable treatment on grounds of gender, race, colour, ethnic or national origin, disability, marital status, family commitments, sexual orientation, age, chronic medical condition, religious or political beliefs, social class or trade union activity.

Signed..... date.....

**Statement of understanding.**

**I have read and understood the Rolvenden Parish Council Grants Policy and Procedure information, and if a grant is awarded the organisation agrees to abide by the conditions outlined.**

**Signed.....date.....**

**Position in organisation.....**

**Name of Applicant .....**

**Address .....**

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**Signed ..... Date .....**

**Please return to Louise Goldsmith, Clerk and Responsible Finance Officer,**